

Job title: Electrical Contracts Manager

Line manager: Head of Engineering

Grade (if applicable): 2

Direct reports: N/A



Role purpose:

To lead and manage the delivery of electrical and building safety works within our homes and communities.

You will manage contractors in the delivery of safety and compliance, ensuring customer satisfaction is at the heart of everything that you do. This role will primarily focus on managing our Fire and security system across Peabody's stock but may also include any electrical or building safety work.

Key results:

- To monitor and ensure the delivery of planned building safety works including contractors, consultants, and suppliers.
- Analyse and Interpret data to ensure successful delivery of programmes.
- Ensure VFM and programme completions are met to budget.
- Liaise with our customers and ensure the safety of their homes and our communities.
- Follow Peabody Health and Safety policies to ensure safety within the workplace.

Success metrics:

- Align your working practices with our company values as well as customer satisfaction.
- Meet set KPIs and objectives.
- Control and deliver programmes of work including budget management, health & safety, and stakeholder relationships.
- Successful support of the Customer Team in resolution of customer issues and feedback.
- Deliver programmes of work on time to set targets.
- Show continuous improvement and innovation.
- Provide Technical experience and support within the organisation.

About you:

You will be:

- Able to work independently and as part of our incredible team.
- Able to be proactive and forward thinking.
- Be able to build successful relationships with both internal and external stakeholders within the business.
- Be able to work to tight deadlines.
- Able to confidently use the required IT and follow processes.

You will have:

- NVQ Level 3 Electrical Installation or equivalent
- A full driving license and access to a vehicle for work use (some site visits required)
- Have experience in project management.
- Have good knowledge within H&S compliance.
- Have good IT skills.
- Experience within Housing Compliance / Social Housing.
- Excellent communication skills

Version Date:

Signed off by: