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| **Job title:** | **Finance Business Partner – Heat Networks & Utilities** |
| **Line manager:** | **Moira Doherty** |
| **Grade *(if applicable):*** | **1** |
| **Direct reports:** |  |



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| **Role purpose:** |
| A challenging and exciting role, reporting to the Senior Commercial Manager, you will use your skills and emotional intelligence to provide the highest standard of management information, reporting and support to budget holders and stakeholders at all levels of the business. As the Finance Business Partner for Heat Networks & Utilities, you will work closely with operational teams to drive excellent financial management, performance reporting and support to budget holders and stakeholders at all levels of the business. You’ll provide insightful reporting, strategic guidance, and robust financial support to ensure value for money and effective use of resources in delivering high-quality housing services to our residents.  |
| **Key results:*** Provide proactive business partnering. Delivering accurate, timely management information and insightful analysis to inform operational and strategic decisions.
* Support budget holders in understanding financial performance, highlighting risks and opportunities, and enabling data-led decision-making.
* Lead on the forecasting and annual budget setting for heat networks & utilities.
* Oversee month-end and year-end processes, including journals, accruals, prepayments, and balance sheet reconciliations.
* Work collaboratively with operational and commercial teams to ensure systems and processes accurately capture costs and performance.
* VFM assessment of service delivery - ensuring residents receive quality services at the right price.
* Deliver financial training and guidance to budget holders, enhancing compliance with financial regulations and ensuring effective budget ownership.
* Ensure adherence to Peabody’s Health & Safety policies and procedures, and actively contribute to a safe working environment.
* Undertake other reasonable duties as required by your line manager and provide cover as needed within the wider finance team.
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| **Success metrics:*** Deliver high-quality management information that supports the Peabody strategic priorities.
* You will make it your mission to help transform the team to ensure that they are more than just number crunchers - in our rapidly changing business, they will be thinking ahead and across the business to ensure that we stay 'ahead of the game'.
* Viable annual budgets, rolling forecasts and financial plans.
* Provision of high quality and timely performance information that supports effective decision making for the directorate.
* Promote data quality, working with managers and internal teams to improve the quality and integrity of data.
* Strong relationships with key customers, relevant Directors, Heads of Departments, key managers, and internal teams.
* Ensuring that budget holders have the requisite skills, experience, and tools to fulfil their responsibilities.
* Success in this role depends on an ability to deliver accounts that are meticulously accurate and within strict timescales – so impeccable organisation ability and attention to detail will be a must.
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| **About you:****You will be:*** Totally committed to delivering excellent customer experience – embodying our values every day in the way you deal with customers and colleagues. You will take ownership of customers’ problems and seeks to resolve these.
* Proactive self-starter with the ability to work independently and collaboratively as needed.
* Passionate about getting it right and producing excellent reports that focus on the important things.
* A great communicator both written and verbally and understand the different message needed for different audiences.
* Collaborating and influencing across the business and the Finance Department.
* A flexible and adaptable team player.
* Able to work under pressure, multitask and meet deadlines.
* A diligent worker with a keen eye for detail.
* Skilled in data analysis and reporting, with an interest in leveraging AI tools and digital solutions to drive efficiencies and insights.

**You will have:*** Strong background in financial business partnering, ideally within housing, property services, or a related operational environment
* Experience of working in management accounting / business reporting role(s), where you have taken the lead on management accounts production, reporting, budget setting and forecasting.
* A history of working collaboratively with operational colleagues knowing when to support, and when push back and challenge.
* Excellent Excel skills as you will be using Excel comprehensively for reporting and analysis.
* Experience of working with large volumes of data and transforming this into valuable information, with an interest in leveraging AI tools and digital solutions to drive efficiencies and insights.
* The ability to drive forward relevant projects and initiatives to meet deadlines and deliverables.
* A track record of identifying opportunities to improve value for money and maximise income and mitigating financial risk.
* Knowledge of accounting software (Sun Systems desired) and other core finance systems.
* CCAB accountancy or equivalent with post qualification experience and commitment to continued professional development.

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