

Job title: Stock Condition Surveyor

Line manager: Senior Stock Condition Surveyor

Grade (if applicable): 3

Direct reports: 0



Role purpose:

One of our core priorities across all parts of the business is delivering an excellent experience every time to every customer, internal and external. You will make them a central part of your work at Peabody. Ensure good quality, good value programmes are delivered and improved upon effectively and efficiently within business plan objectives, meeting both customer's reasonable expectations and statutory and regulatory requirements.

Key results

- Develop effective working relationships with Peabody colleagues and external agencies
- Support the delivery of the planned, cyclical and maintenance programmes and services and Asset Management Strategy.
- Work proactively with residents and Peabody colleagues to ascertain programme priorities and service needs
- Play a key role in developing customer expectations and other key stakeholders involvement in a programme of projects.
- Understand, analyse and act upon all aspects of customer feedback and Peabody's performance relating to your programme delivery through the use of available management information reporting tools
- Pro-actively ensure that any underperformance or service failure is addressed to ensure that programme targets and operational KPI's are met: using legal and contractual knowledge to resolve issues
- Liaise with external organisations as appropriate
- Responsible for health & safety issues within the responsibility of the post [e.g. CDM regs; site safety; risk management of staff whilst on site and conducting surveys]
- Knowledge of construction, engineering and compliance standards.

Success metrics

- Develop effective working relationships with Peabody colleagues and external agencies
- To undertake stock condition surveys on the organisation's properties and communal areas, collecting information with regards to stock condition, age, repairs and remaining life of building components
- Carry out stock condition surveys, HHSRS surveys, Fire Risk Assessments and DDA audits on internal and external domestic properties.
- Advise on conditions relating to property condition, providing solutions to property issues and informing future programmes of works.
- Carry out health and safety surveys in line with HHSRS.
- Carry out other surveys, e.g. DDA surveys and fire risk assessments, to update the Association's asset register and assist the Asset Management directorate in preparing schedules for service charges for renewal, repair and maintenance.
- Upload survey data onto the Asset Management database providing management information and reports as necessary.

About you

- Experience of carrying out stock condition surveys to occupied and void properties and communal areas.
- Experience of carrying out decent homes assessments
- HND/HNC Building or equivalent
- Experience of carrying out Housing Health and Safety Rating System (HHSRS) assessments
- Experience of carrying out DDA audit reports to communal areas of residential property.
- Experience of carrying out fire risk assessments to communal areas.
- BOHS P402 Surveying and Sampling Strategies for Asbestos in Buildings is desirable.
- Understanding of risk factors, including Health and Safety associated with Stock Condition Survey related work.
- Technical or professional qualification relevant to role purpose is desirable.
- Evidence of commitment to continuous Professional Development
- Effective numeracy, IT team working and communication skills at all levels.
- Hold a full driving licence and have access to own vehicle.